

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: District 1

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF CORZO CASTELLA CARBALLO THOMPSON SALMAN TO PROVIDE ARCHITECTURAL SERVICES FOR THE FIRE STATION AT OAKES ROAD AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

REPORT IN BRIEF: The Town solicited competitive sealed proposals for architectural services for the fire station at Oakes Road. RFP documents were sent to thirty (30) prospective proposers. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received twelve (12) proposals. The selection committee short listed the top five proposers to make an oral presentation. Prior to the oral presentations, one of the short listed firms opted to drop out due to a sudden increase in workload. Following oral presentations, the selection committee ranked the firms. The recommendation is for Corzo Castella Carballo Thompson Salman as the top ranked firm in accordance with the ranking totals attached hereto.

PREVIOUS ACTIONS: Not applicable.

CONCURRENCES: The firm of Corzo Castella Carballo Thompson Salman was chosen by the selection committee.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: to be negotiated

Account Name: Capital Projects-New Area Station-East Account

Additional Comments: Not applicable

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Procurement Authorization

Selection Committee Rankings

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, SELECTING THE FIRM OF CORZO CASTELLA CARBALLO THOMPSON SALMAN TO PROVIDE ARCHITECTURAL SERVICES FOR THE FIRE STATION AT OAKES ROAD AND AUTHORIZING THE TOWN ADMINISTRATOR OR HIS DESIGNEE TO NEGOTIATE AN AGREEMENT FOR SUCH SERVICES.

WHEREAS, the Town solicited proposals for architectural services for the fire station at Oakes Road; and

WHEREAS, the selection committee has selected Corzo Castella Carballo Thompson Salman (C3TS) as the firm best qualified to provide the required services; and

WHEREAS, it is in the Town's best interest to execute a contract for such services.
NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the selection of C3TS as the firm best qualified to provide the required services and authorizes the Town Administrator or his designee to negotiate an agreement for such services and present that contract for approval at a future meeting date. Should no agreement be reached with the highest ranking firm, then the Town Administrator or his designee shall negotiate with the next ranked firm and present that agreement for approval.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2003

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2003

**TOWN OF DAVIE
PROCUREMENT AUTHORIZATION**

<u>ACCOUNT NUMBER.</u> 030-3014-522-6204 NEW AREA STATION - EAST	<u>BUDGET ITEM & DESCRIPTION</u> "Architectural / Engineering Services for Oakes Road Fire Station"	<u>APPROXIMATE COST</u> \$180,000.00
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METHOD OF PROCUREMENT (check the one that applies)

☐ Open Competitive Bidding
☐ Sole Source
☐ Piggyback on Contract Number _____
☒ Request for Proposals

CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed B. Bernal
Department Head

Have Funds been Reserved N/A
Date 11/20/07 Signed [Signature]

Signed _____
Town Administrator

<u>VENDOR</u>	<u>BIIDS SUBMITTED</u>	<u>COST</u>
C3TS		RANKED 1 ST
SYNALOVSKI GUTIERREZ		RANKED 2 ND
BERMILLO A JAMIL		RANKED 3 RD
ACAT ASSOCIATES		RANKED 4 TH
ROBERT G. CURRIE PARTNERSHIP		
FERGUSON GLASGOW		
McHARRY ASSOCIATES		
TEA INTERNATIONAL		
BROWN + BROWN		
Ocampo + ASSOCIATES		
SCHARF + ASSOCIATES		
CP2 ARCHITECTS		

NOT
RANKED

Signed [Signature]
Purchasing Specialist

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>
C3TS	RANKED 1 ST

Signed _____
Town Administrator

	A	B	C	D	E
1					
2					
3		ARCH SVCS-OAKES RD FIRE STATION			
4					
5					
6	COMMITTEE MEMBER	SYNALOVSKI	BERMILLO	ACAI	C3TS
7		GUTIERREZ	AJAMIL		
8					
9	R. MUNIZ	1	3	4	2
10	B. BERNARD	2	3	4	1
11	M. KUTNEY	A B S E N T			
12	B. UNDERWOOD	3	2	4	1
13	D. DIPETRILLO	2	3	4	1
14	R. BURGS	2	4	3	1
15	C. DOLIN	3	4	2	1
16	H. HYMAN	2	4	3	1
17					
18	TOTAL	15	23	24	8
19					
20	RANKING	2 ND	3 RD	4 TH	1 ST